



# School of the ARTS AND ARCHITECTURE

## DESIGN|MEDIA ARTS

### CHANGE OF MAJOR Registration Instructions

- I. Attend a mandatory info session. Info session schedules are listed at <http://dma.ucla.edu/undergrad/apply/>.
- II. Submit your UCLA Undergraduate Petition for Change of Major to the department. The form is available here: <http://www.registrar.ucla.edu/Forms/Registration-and-Enrollment/Undergraduate-Program-Change-Petition>. Make sure to retain a copy of your petition form– you will need a PDF copy to upload into the online Change of Major registration.

Petitions are due to your department office **by 4:00pm** on the following dates:

**FALL:** Thursday, December 7, 2017

**SPRING:** Friday, March 16, 2018

- III. Go to <https://supplemental.arts.ucla.edu/changeofmajor> to register your information for the Design|Media Arts application. Fill in the information with the SAME information that you have supplied for the Undergraduate Petition for Change of Major, and upload your petition PDF.

Once you have completed your registration, you are immediately eligible to begin your application at <https://supplemental.arts.ucla.edu>.

- IV. Submit your application. The upload site is open during the following filing periods:

**FALL:** January 2 (5:00pm PST) – January 20 (11:59pm PST)

**SPRING:** March 19 (8:00am PST) – April 6 (5:00pm)

Application requirements are listed at <http://dma.ucla.edu/undergrad/apply/>.

If you have any questions or concerns, please contact Helen Tran, [helen.tran@arts.ucla.edu](mailto:helen.tran@arts.ucla.edu)