



ARTS



Design Media Arts

MFA SUPPLEMENTAL APPLICATION WORKSHEET

Thank you for applying to the MFA program in media arts at UCLA Department of Design Media Arts (DMA). Application to DMA includes the following deadlines:

January 15, 11:59 pm PST

- UCLA Application for Graduate Admission (<http://www.grad.ucla.edu/apply>)
- Unofficial copy of transcripts via the UCLA online application
- Two (2) letters of recommendation via the UCLA online application
- TOEFL or IELTS score (if required)

January 20, 11:59 pm PST

- DMA Supplemental Application (<https://supplemental.arts.ucla.edu/grad/>)

In order to evaluate your potential for our program, a portfolio is required with the supplemental application. Use this DMA Supplemental Application worksheet to help prepare your materials for electronic submission via the DMA Supplemental Application website.

IMPORTANT INFORMATION

Please turn off your email spam filter and/or include “arts.ucla.edu” and “ucla.edu” as accepted recipients.

Applicants are able to begin the DMA Supplemental Application after they have begun the UCLA Application for Graduate Admission first. Please register using the name, email, date of birth, and major entered from the UCLA Application. Note that the UCLA Application and the DMA Supplemental Application are linked, so there is a brief communication delay between the two systems. The Supplemental Application may take a full day to recognize your login information after starting the UCLA Application. If you are receiving an error from the Supplemental Application, please try again the business day after you started the UCLA Application.

The two application deadlines are strict deadlines. Please plan ahead to avoid any unexpected technical delays at the last minute. Late, incomplete, or hard-copy applications will not be considered.

Make sure you review all information and materials before you submit your Supplemental Application. You may log in and out of the system as many times as needed, but once the application is submitted, you will not be able to make ANY corrections or additions.



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You will receive an email confirmation within 24 hours after you have submitted your Supplemental Application.

We remind applicants that this is an MFA program in media arts. It is not a graphic design program. Portfolios of those interested in pursuing the study or practice of traditional graphic design will not be considered.

I. HOW DID YOU HEAR ABOUT US?

In one to two sentences, tell us how you heard about DMA's MFA program.

II. ARTIST STATEMENT

Please provide a short statement about your current work. This statement should be no longer than 3000 characters (approximately 500 words).

III. STATEMENT OF PURPOSE

Please state your purpose in applying for graduate study. Describe the role of new technologies in the field of media arts and your proposed contribution to the field through graduate study at UCLA. Briefly describe experiences that have prepared you for advanced study or research, and provide any additional information that may aid the selection committee in evaluating your preparation and aptitude for graduate study at UCLA. This statement should be no longer than 3000 characters (approximately 500 words).

IV. FACULTY CHOICE STATEMENT

If admitted to the program, which faculty member(s) would you like to work with and why? Also indicate any applicable UCLA initiatives and areas of interest from the following list:

UCLA Centers, Studios, and Labs

[UCLA Art | Sci Center](#)

[UCLA Arts Conditional Studio](#)

[CounterForce Lab](#)

[UCLA Game Lab](#)

[UCLA Center for Digital Humanities](#)

Areas of Interest

Critical Theory

Social Practice

Media Archeology

Public Art

Performance

This statement should be no longer than 1000 characters (approximately 250 words). Please describe in detail your interest in at least two faculty members or areas of interest.



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V. PORTFOLIO (10 PIECES MAXIMUM)

Students are accepted into the MFA program in media arts based on evidence of academic achievement and creative talent. A portfolio consisting of up to ten (10) pieces of original work (up to five (5) of which can be videos) is required. Select your best current works that represent your media emphasis and potential for advanced specialized study. **DMA's MFA program in media arts is not a graphic design program. Traditional graphic design portfolios will not be considered.**

*Note: A maximum of five (5) pieces of videos is allowed in your portfolio. Each video file may not exceed 100MB.

Please format your work according to the guidelines listed below.

STILL IMAGES

File type accepted: JPEG, maximum size 1920 x 1920 pixels.

VIDEO – limited to five (5) clips maximum for the entire portfolio.

A maximum of 100MB per clip. File types accepted: .mov / .mp4. .mov should be in H264 or MPEG-4 codecs. We accept both 16:9 and 4:3 formats.

INTERACTIVE MEDIA

Interactive projects such as websites or games should be submitted as a still shot or video. A still shot or video documentation of an interactive project can also be accompanied by a hyperlink to the actual project.

SOUND

File types accepted: .mp3. Maximum file size: 10MB for .mp3.



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VI. TRANSCRIPTS

Transcripts from all educational institutions attended (beyond secondary school or community college) must be uploaded in the online application by **January 15**. Unofficial transcripts will be accepted during the application process. Official transcripts and documents are only required **AFTER** you have been admitted.

If you are a university/college senior, do not wait for senior-year grades before submitting your application and transcript.

Applicants who are officially notified of admission will be required to submit official transcripts. You may send transcripts to the following address:

Graduate Advisor
UCLA Department of Design Media Arts
Broad Art Center
240 Charles E. Young Drive, Suite 2275 Box 951456
Los Angeles, CA 90095-1456

Official transcripts should be sent directly from the registrars of the academic institutions you have attended (beyond secondary school or community college), or you may request official copies and send them yourself the address below. Please note that submitted records become the property of the University and cannot be returned.

UCLA undergraduates please note: You do not have to submit official copies of UCLA transcripts.

VII. LETTERS OF RECOMMENDATION

All applicants are also required to provide two (2) letters of recommendation using the online UCLA application. Recommenders can be undergraduate, graduate, or professional contacts; they should be people who can speak to your creative ability and potential. Online submission of the letters of recommendation is preferred using the UCLA application. All letters of recommendation must be uploaded to the online application or postmarked by **January 15**.

If you are not utilizing the online submission method, fill out the applicant portion of the recommendation form and provide it with a self-addressed and stamped envelope to each recommender. Request that the recommenders follow these steps: (1) enclose the recommendation; (2) seal the envelope; (3) sign their name or place their stamp across the seal; and (4) mail the envelope to our office at the address below.



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VIII. ENGLISH REQUIREMENTS

Any applicant whose first language is not English is required to submit a minimum TOEFL score of at least 560 on the paper and pencil test, or 220 on the computer based test, or 87 on the internet-based (iBT) test. An IELTS overall band score of at least 7.0 is the minimum required. Applications are not considered complete without the test scores. Please be sure to list the TOEFL institution code for UCLA 4837 and department code 15. IELTS scores should be sent to the department and the UCLA Graduate Division. Please note that TOEFL scores are considered valid for only two years, and that if several scores are submitted, only the most recent is considered.

If you are unsure if you are required to submit TOEFL or IELTS scores, please visit <https://grad.ucla.edu/admissions/english-requirements/>. TOEFL and IELTS scores must be postmarked by **January 15**.

If you have any questions regarding the application, please contact the graduate advisor for UCLA Design Media Arts, Helen Tran, at dmainfo@arts.ucla.edu, or visit our website at <http://dma.ucla.edu>.