



# ARTS



Design | Media  
Arts

## **MFA SUPPLEMENTAL APPLICATION WORKSHEET**

Thank you for applying to the MFA program in media arts at UCLA Department of Design Media Arts (DMA). In order to evaluate your potential for our program, a supplemental application, including a portfolio, is required. Use this DMA Supplemental Application worksheet to help prepare your materials for electronic submission via the UCLA Arts Supplemental Application website. A link to the website will be emailed to you after your UCLA Application for Graduate Admission has been completed and submitted. The DMA Supplemental Application must be completed through the website no later than Saturday, January 20, 4:00 p.m. Pacific Standard Time.

### **IMPORTANT INFORMATION**

Please turn off your email spam filter and/or include “arts.ucla.edu” and “ucla.edu” as accepted recipients.

Submit your UCLA Application for Graduate Admission by January 15 to be considered for enrollment in Fall. All supplemental materials, including the portfolio, must be uploaded to the Supplemental Application website by Saturday, January 20, 4:00 p.m., Pacific Standard Time. This is a strict deadline. Please plan ahead to avoid any unexpected technical delays at the last minute. Late, incomplete, or hard-copy applications will not be considered.

Make sure you review all information and materials before you submit your Supplemental Application. You may log in and out of the system as many times as needed, but once the application is submitted, you will not be able to make ANY corrections or additions.

You will receive an email confirmation within 24 hours after you have submitted your Supplemental Application.

**We remind applicants that this is an MFA program in media arts. It is not a graphic design program.** Those interested in pursuing the study or practice of traditional graphic design portfolios will not be considered.



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## I. ARTIST STATEMENT

Please provide a short statement about your current work. This statement should be no longer than 3000 characters (approximately 500 words).

## II. STATEMENT OF PURPOSE

Please state your purpose in applying for graduate study. Describe the role of new technologies in the field of media arts and your proposed contribution to the field through graduate study at UCLA. Briefly describe experiences that have prepared you for advanced study or research, and provide any additional information that may aid the selection committee in evaluating your preparation and aptitude for graduate study at UCLA. This statement should be no longer than 3000 characters (approximately 500 words).

## III. FACULTY CHOICE STATEMENT

If admitted to the program, which faculty member(s) would you like to work with and why? Also indicate any applicable UCLA initiatives and areas of interest from the following list:

### UCLA Centers, Studios, and Labs

UCLA Art|Sci Center  
UCLA Arts Conditional Studio  
CounterForce Lab  
UCLA GameLab  
UCLA Center for Digital Humanities

### Areas of Interest

Critical Theory  
Social Practice  
Media Archeology  
Public Art  
Performance

This statement should be no longer than 1000 characters (approximately 250 words).



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#### IV. HOW DID YOU HEAR ABOUT US?

In 1-2 sentences, how did you hear about our program?

#### V. PORTFOLIO (10 PIECES MAXIMUM)

Students are accepted into the MFA program in media arts based on evidence of academic achievement and creative talent. A portfolio consisting of up to ten (10) pieces of original work (up to five (5) of which can be videos) is required. Select your best current works that represent your media emphasis and potential for advanced specialized study. **The MFA program in design media arts is not a graphic design program. Traditional graphic design portfolios will not be considered.**

\*Note: A maximum of five (5) pieces of videos is allowed in your portfolio. Each video file may not exceed 100MB.

Please format your work according to the guidelines listed below.

##### STILL IMAGES

File type accepted: JPEG, maximum size 1920 x 1920 pixels.

VIDEO – limited to five (5) clips maximum for the entire portfolio.

A maximum of 100MB per clip. File types accepted: .mov /.mp4. .mov should be in H264 or MPEG-4 codecs. We accept both 16:9 and 4:3 formats.

##### INTERACTIVE MEDIA

Interactive projects such as web sites or games should be submitted as a still shot or video. A still shot or video documentation of an interactive project can also be accompanied by a hyperlink to the actual project.

##### SOUND

File types accepted: .mp3. Maximum file size: 10MB for .mp3.



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## **VI. TRANSCRIPTS**

One official copy of your transcripts (this is in addition to the unofficial copies uploaded as a part of the UCLA Application for Graduate Admission) should be sent directly from the registrars of the academic institutions you have attended (beyond secondary school), or you may request official copies and send them yourself to the academic department to which you are applying. Please note that submitted records become the property of the University and cannot be returned.

If you are a university/college senior, do not wait for senior-year grades before submitting your application and transcript.

UCLA undergraduates please note: You do not have to submit official copies of UCLA transcripts.

Transcripts must be postmarked by January 15. Please send all transcripts to the following address:

Graduate Advisor  
UCLA Department of Design Media Arts  
Broad Art Center  
240 Charles E. Young Drive, Suite 2275 Box 951456  
Los Angeles, CA 90095-1456

## **VII. LETTERS OF RECOMMENDATION**

All applicants are also required to provide two letters of recommendation. Recommenders can be undergraduate, graduate, or professional contacts; they should be people who can speak to your creative ability and potential. Online submission of the letters of recommendation is preferred. All letters of recommendation must be postmarked by January 20th.



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If you are not utilizing the online submission method, fill out the applicant portion of the recommendation form and provide it with a self-addressed stamped envelope to each recommender. Request that the recommenders: (1) enclose the recommendation; (2) seal the envelope; (3) sign their name or place their stamp across the seal; and (4) mail the envelope to our office at the address below.

Graduate Advisor

UCLA Department of Design Media Arts

Broad Art Center

240 Charles E. Young Drive, Suite 2275 Box 951456

Los Angeles, CA 90095-1456

If you have any questions regarding the supplemental portion of the application, please contact the graduate advisor for UCLA Design Media Arts, Helen Tran, at [helen.tran@arts.ucla.edu](mailto:helen.tran@arts.ucla.edu), or visit our web site at <http://dma.ucla.edu>.